

# Hampton Township

## Regular Board Meeting Minutes

### January 17, 2023 7:00pm

Supervisor	Ryan Sunquist
Supervisor	Dan Peine
Treasurer	Angie Niebur
Clerk	Molly Weber
ABSENT	Jim Sipe

Others in attendance were: Mike Slavik and Deputy Jake Kurschner

This meeting was called to order by Ryan Sunquist, Vice-Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.**

#### PUBLIC COMMENT

- **Deputy Jake Kurschner** stated no big concerns in Hampton Township. Stated roads have not been good.
- **Commissioner Mike Slavik** – Dan Peine asked about getting a lit Stop Sign on County 85 and Highway 50 or a sign with reflectors so people don't drive straight off the road. Mike stated it took over 3 years to get light up signs from the State. Mike stated County might redo some of the roads that meet County Road 47. Mike talked about the CBDG block grant that townships should apply for. It starts in November and deadline is mid January. Could have Bolton and Menk review the township for buildables or redo Ordinance Manual. County is willing to help write the request for the grant. Hampton Township would qualify for the Planning piece. Mike reminded Board to attend the DCTOA Spring Meeting on Saturday March 18, 2023. He stated Dakota County passed their budget. There is a Dakota County Broadband Board trying to figure out how to make cities & counties more efficient. If we build a new Town Hall Dakota count would bring us fiber. A good portion of the Dakota Electric substation is connected into County fiber. Dakota County will lease their fiber to like a Hiawatha Broadband. They have been working on broadband for 7 years. Rural Dakota County is very underserved in the state.

#### ROAD REPORT- Otte Excavating

- 2 sections of 88 are going to be done this year

#### PLANNING COMMISSION SYNOPSIS

1. Noting to report. Planning Commission Meeting canceled due to no business.

#### OLD BUSINESS

- **Township Hall Discussion** – nothing to report.
- **Jacob Rezac email about replacement of Bridge L3285 on Inga Avenue** – \$14,000-\$15,000 for new bridge. We said yes but they are waiting to hear back from Douglas Township.
- **VRWJPO email about Model Ordinance and Local Updates** – Jim Sipe is working with Troy Gilchrist on this. VRWJPO wants us to incorporate their rules within our Ordinance. – nothing to report
- **Turnback Agreement Status email from DOT (Bryant Ficek)** – modified draft documents from Township Lawyer, Troy Gilchrist – Bryant will incorporate our modifications along with those submitted by the City and hopes to have a new, final version to us in the next two-three weeks – If Township Attorney is good with it, the Board is good with it.

#### NEW BUSINESS

- **Minnesota Benefit Association January Newsletter** ~ clerk has information
- **Question about PID#17-01700-26-041 (4660 240<sup>th</sup> St E)** – wondering about parking tractor trailer trucks there – are these questions for the Planning Commission
  - **REMINDER:**  
Budget and Audit meeting is 02/21/2023 at 6:30pm followed by the Town Board Meeting @ 7:00pm
- **Work Comp Audit** Due January 31, 2023 – sent January 30, 2023
- **W2 & 1099** Due January 31, 2023 – completed and mailed out
- **PERA Exclusion Report** Due February 28, 2023 – still need to do
- **Permits** ~ 1 permit – window replacement

#### OTHER BUSINESS-Board Members Only

**Dan Peine made a motion to approve signing of checks 6523 to 6533 and 1 EFT and a motion to approve the claims list. Ryan Sunquist seconded. Motion carried. Check numbers: 6497, 6498, and 6499 were voided due to printing error**  
Ryan Sunquist, Angie Niebur and Molly Weber signed the checks.

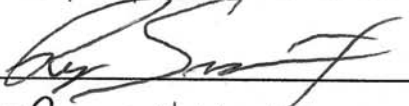
Angie Niebur stated interest rates are high for savings and checking is good too. She stated she still needs to check with Castle Rock Bank about switching.

*Township Letters of Information:* The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

**ADJOURNING OF MEETING**

Dan Peine made a motion to adjourn the meeting at 8:17pm. Ryan Sunquist seconded. Motion carried.

Date Signed: 2/28/2023

Supervisor: 

Clerk: 

## Hampton Township Treasurer's Report

**January 2023** (February 28, 2023 Meeting)

1/1/2023	<b>Beginning Checkbook Balance:</b>		<b>\$317,034.66</b>
	<b>RECEIPTS:</b>		
1/25/23	Dakota County Distribution		\$8,586.69
1/25/23	Dustin Seedorf	street sign	\$30.00
1/25/23	Dale Miller	street sign (2)	\$60.00
1/25/23	Dominic Endres	permit	\$81.00
1/25/23	Dominic Endres	permit	\$81.00
1/25/23	Dominic Endres	permit	\$81.00
1/25/23	Shannon Brown	permit	\$86.00
1/25/23	James Sipe	ballot fee	\$2.00
1/31/23	ICS interest		\$174.50
	<b>TOTAL RECEIPTS</b>		<b>\$9,182.19</b>
<b>Check #</b>	<b>DISBURSEMENTS:</b>		
6523	Angela Niebur	Treasurer salary	\$420.07
6524	Molly Weber	Clerk salary	\$1,469.36
6525	Janet Otte	rent	\$500.00
6526	Dakota County Asso of Townships	JPA pump maintenance	\$978.00
6527	Otte Excavating	Road maintenance	\$19,845.50
6528	Gilmer Excavating		\$800.00
6529	Beaver Creek Co	two permits	\$466.05
6530	Mark Rauchwarter	website work	\$45.00
6531	O'Rourke Media Group		\$49.14
6532	Molly Weber	office supplies	\$133.59
		outstanding building and permit	
6533	Dept of Labor & Industry	reports	\$516.62
EFT	Century Link	Phone expense	\$107.78
	<b>TOTAL DISBURSEMENTS:</b>		<b>\$25,331.11</b>
<b>1/31/23</b>	<b>Ending Checkbook Balance</b>		<b>\$300,885.74</b>
	<b>Checks not in (5) \$2,267.45</b>		
	<b>ICS Statement Balance, January 31, 2023: \$303,153.19</b>		

**ICS Shadow Money Market Account (980085755)**

1/1/23	Beginning Savings Balance		<b>\$284,039.07</b>
1/31/23	Interest Earned		\$299.28
1/31/23	Ending Savings Balance		<b>\$284,338.35</b>

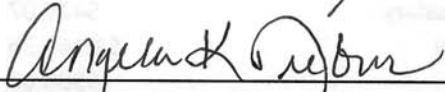
**Escrow Account (000080034306)**

			<b>\$39,250.00</b>
1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22			
1/31/23			
		<b>Total</b>	<b>\$49,250.00</b>



Ryan Sunquist, Board Member

2.28.2023



Angela Niebur, Treasurer

2.28.2023